

Confirmation of travel outside the borders of RSA

Sanlam Corporate: Group Risk, a division of Sanlam Life Insurance Limited (hereafter referred to as Sanlam) provides group insurance for qualifying employees of RSA employers and members of RSA retirement funds, who are physically present in the RSA (for reference purposes, please refer clause 'Territorial limitations' in the policy contract).

The group insurance can be continued/extended for an employee who is physically outside RSA, subject to certain terms and conditions – for a summary, please refer the back of the form.

This form must be completed for any employee who will physically be residing or travelling outside the borders of the Republic of South Africa (RSA), for an uninterrupted period of more than 6 months.

Please note: The form applies to employees of a South African based company, covered in terms of Sanlam's policy. By completing and submitting the form, a member does not automatically qualify for extension/continuation of group insurance cover, until confirmation was received from Sanlam.

Sanlam will confirm the continuation/extension of the employee's group insurance cover upon receipt of the following information:

Scheme Name:

Scheme code/s:

Employee Detail:

Full name & surname:

ID / Passport number:

<input type="text"/>	Date of birth:	<input type="text"/>
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Please note: Employees working for any foreign company, e.g. subsidiary of the RSA company in a foreign country, are not covered in terms of our RSA policies.

Reason for Travel:

Country employee will be visiting:

Reason for visiting foreign country:

Date of arrival:

Date return to RSA:

Current work responsibilities (within RSA):

Nature of work responsibilities in foreign country:

Risk salary while working in other country, if different than current salary:

Signed on behalf of the employer

Please note: For extension of group risk insurance cover after 6 months (and to be repeated at the end of each 12 months thereafter), the employer must **request, in writing, an extension** on the period of insurance, provided that premiums are paid in respect of such employee/s, after which new conditions (if applicable) will apply.

Request for continuation/extension of group insurance cover:

• Extension after 6 months:

• Extension for another 12 months:

I/We, the undersigned, hereby declare that the above information is complete and correct, the employee currently qualifies for insurance in terms of the policy and premiums will be paid continuously and uninterruptedly.

Completed by:

Date signed:

Signature:



Policy conditions applicable to employees travelling & working abroad:

- While physically outside the RSA for an uninterrupted period of 6 months or less, the group insurance can remain applicable in respect of the employee for that period.
- For extension of group risk insurance cover after 6 months (and to be repeated at the end of each 12 months thereafter), the employer must **request, in writing, an extension** on the period of insurance, provided that premiums are paid in respect of such employee/s, after which new conditions (if applicable) will apply.
- The employee should remain on the RSA employer's payroll and the values of premiums and benefit payments will remain in RSA's currency.
- The following standard territorial limitations, with regards to income disability insurance claims, will apply:
 - Sanlam reserves the right to have the final assessment of disability claims done locally (in RSA).
 - After Sanlam has admitted a claim for the payment of monthly income disability instalment, it may at any time thereafter, and as frequently as deemed necessary, require the employee/disabled member to again submit medical evidence and other information to assess whether the employee/disabled member's condition is still deemed totally disabled; and
 - Notwithstanding any other provision to the contrary of the policy, no benefit will be paid in respect of an employee who resides or travels outside the RSA if he/she, as a result thereof, is unable to undergo suitable medical treatment.