

SANLAM UMBRELLA PROVIDENT FUND (SUF) PARTICIPATING EMPLOYER: SANLAM GROUP

In-Fund Living Annuity Application Form

Member's personal contact detail	
Full names and surname	
Paycode	
Identity number	
Private email address	
Tax number	
Cell phone number	
Physical address	Postal address
Contact details of a relative	
Name and surname	
Relationship	
Cell phone number	
VERY IMPORTANT: You need to inform Sanlam immediately of any changes to the above information. Send an email to: ssuf.enquiries@sanlam.co.za	

I, the above-mentioned member of the SUF: Sanlam Group, hereby apply for an In-Fund Living Annuity in terms of the Rules of the SUF: Sanlam Group.

I confirm that I understand the following conditions that will be applicable:

- My member share after commutation (annuity amounts) in the SUF: Sanlam Group for the purpose of the In-Fund Living Annuity must be at least R1 million.
- I acknowledge that I am fully aware of the risks inherent in selecting an In-Fund Living Annuity.
- I understand that the inherent investment risks regarding the investment portfolio(s). I further indemnify the SUF, the trustees of the SUF and the Joint Forum of SUF: Sanlam Group against any losses or damages in the event that I or any of my dependants and/or beneficiaries suffers financial loss as a result of the investment of my retirement capital or the pension draw-down rate elected on an annual basis.
- I hereby declare that my choice to apply for an In-Fund Living Annuity was not influenced by the SUF and that neither I, nor my dependants and/or beneficiaries, will seek to hold the SUF, or the Joint Forum of SUF: Sanlam Group liable for any loss which may arise as a result of my choice.
- I understand the importance of obtaining independent financial advice and appointing a financial advisor insofar as my retirement planning is concerned, as recommended by the SUF: Sanlam Group. Should I elect not to obtain independent financial advice, then I do so entirely at my own risk.

With respect to the advice fee selection at 1.6:

- I want to receive ongoing financial and investment advice regarding my In-Fund Living Annuity.
- I understand that this advice is an optional service that is in addition to and not part of other services rendered for my In-Fund Living Annuity.
- I request the SUF: Sanlam Group to pay the advice fee to the accredited intermediary, nominated by me, who provides this advice.
- I understand that I may instruct the SUF: Sanlam Group at any time stop paying the advice fee.
- I understand that this fee is deducted from my fund value by means of a withdrawal to the value of the applicable fee, when payable.
- I understand that this fee will escalate annually on 1 January.
- I understand that the SUF: Sanlam Group is not responsible for the correctness, completeness or quality of this advice.
- I agree that until I instruct the SUF: Sanlam Group otherwise, the fees payable are the amounts specified at 1.6.

1. My choices:

1.1 Selection of lump sum and annuity amounts

	SUF: Sanlam Group Provident Fund	Investment portfolios
• Please pay me a cash lump sum commutation of the amount from the portfolios indicated.	R	
• The *annuity amounts of my retirement benefit to be applied for an In-Fund Living Annuity are (subject to a minimum of R1 million)	R	

**I acknowledge that after date of completion of this form, the value of my annuity amounts may change as a result of market movements, and/or additional contributions.*

My bank account information for payment of the selected cash lump sum

Bank name	
Branch name/code	
Account number	
Cheque or Savings	

1.2 Drawdown rate (pension payment)

I must initially elect with effect from the inception date, and may annually thereafter, on the anniversary of the inception date, a drawdown rate equal to a percentage of the total In-Fund Living Annuity Account balance. This election must be provided to the SUF: Sanlam Group one (1) calendar month prior to the effective date of the election.

This election is subject to such conditions and limitations as the Trustees / Joint Forum may lay down from time to time. Please see the schedule hereafter for the recommended and maximum drawdown rates.

Age	50		55		60		65		70		75		80		85	
Recommended	3.5%		3.75%		4.0%		4.5%		5.0%		5.5%		6.0%		7.0%	
Maximum drawdown rate for member share = R2 million or more	4.0%		4.5%		5.0%		6.0%		7.0%		10.0%		15.0%		N/A	
Maximum drawdown rate for member share = R1 million or more but less than R2 million	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
	4.5%	4.0%	4.5%	4.0%	5.0%	4.5%	5.5%	5.0%	6.0%	5.5%	7.0%	6.0%	7.0%	6.0%	8.0%	7.0%

The rates for in between ages are applicable at the beginning of the 5 year age interval e.g. in the case of a R1 million member share, the maximum rate for a male age 61 to 64 is 5%.

Example : 5% x R1 000 000 = R50 000
: Monthly pension = R50 000 ÷ 12
= R4 166.67

	Provident Fund	
	%	Amounts
My choice for initial drawdown rate (% of annuity amounts at point 1.1) Please indicate % and calculate pension amounts (See example above.)		= R..... (per annum)
		= R (per month)

Important:

If you indicate a drawdown percentage more than the maximum set by the trustees / Joint Forum, the selected drawdown rate will be reduced accordingly.

The elected drawdown rates will be applied initially from the inception date and annually thereafter on the anniversary of the inception date to the balance of the In-Fund Living Annuity Account, in all the relevant investment portfolios, to determine your annual pension. The annual pension will be paid in fixed monthly pension instalments, over the ensuing year.

The first pension instalment will be paid on the 25th of the month following the inception date of my In-Fund Living Annuity.

Inception date being the 1st of the month following your retirement date from the SUF: Sanlam Group.

My bank account information for payment of my monthly pension

Bank name	
Branch name/code	
Account number	
Cheque or Savings	

1.3 Investment portfolio selection:

Important: If your member share (annuity amount) is R1 million or more **BUT** less than R2 million then it will be invested in the Stable Bonus Portfolio according to the SUF: Sanlam Group annuity strategy.

The following investment options are only applicable if your member share (annuity amounts is R2 million or more.

- Retain my current investment allocation until changed by me

OR

- I hereby elect that my investment allocation must be changed as follows:

Market-related Portfolios	
SIM Moderate Absolute Fund	
SIM Temperance Balanced Fund	
SIM Moderate	
SIM Aggressive	
SMM Moderate Absolute Fund	
SMM NUR Balanced Fund	
SMM Select Balanced Fund	
Sanlam The Most Aggressive Portfolio (TMAP)	
Sanlam Accumulation Portfolio	
Sanlam Wealth Creation Portfolio	
Satrix Enhanced Balanced Tracker Fund	
Allan Gray Global Balanced Fund	
Camissa Balanced Fund	
Coronation Managed	
Foord Balanced Fund	
M&G Balanced Fund	
Ninety One Balanced Fund	
PSG Balanced Fund	
Truffle Balanced Fund	
Sanlam Living Planet Fund	
Glacier/SPW	
Smooth Bonus and Cash Portfolios	
Stable Bonus	
Monthly Bonus	
Cash Portfolio	
SIM Enhanced Cash	
Total	100%

- My investment portfolio selection for investment of my In-Fund Living Annuity Account(s) will remain as indicated above until I submit an Investment Option form indicating a different choice.
- I am only allowed to invest in investment portfolios of the SUF: Sanlam Group as approved by the Joint Forum and trustees. All such investments will be Regulation 28 compliant.
- I will be allowed to make investment switches. The same rules with regard to investment switches apply as for active members of the SUF: Sanlam Group.

- My In-Fund Living Annuity Account(s) will be credited daily with the investment returns, net of investment management and associated charges, of the relevant investment portfolios. I fully understand that these returns may be positive or negative.
- ***I must make sure that any investment switches do not affect my choice at 1.4, i.e. the portfolios from which my pension and cost must be paid.***

1.4 Portfolios from which my monthly pension and administration cost must be paid

Important: • This point 1.4 is only applicable if your member share (annuity amounts) is R2 million or more.

I hereby elect that the initial annual drawdown rate and cost be applied to the following *investment portfolios, the percentages as indicated:

Market-related Portfolios	
SIM Moderate Absolute Fund	
SIM Temperance Balanced Fund	
SIM Moderate	
SIM Aggressive	
SMM Moderate Absolute Fund	
SMM NUR Balanced Fund	
SMM Select Balanced Fund	
Sanlam The Most Aggressive Portfolio (TMAP)	
Sanlam Accumulation Portfolio	
Sanlam Wealth Creation Portfolio	
Satrix Enhanced Balanced Tracker Fund	
Allan Gray Global Balanced Fund	
Camissa Balanced Fund	
Coronation Managed	
Foord Balanced Fund	
M&G Balanced Fund	
Ninety One Balanced Fund	
PSG Balanced Fund	
Truffle Balanced Fund	
Sanlam Living Planet Fund	
Glacier/SPW	
Smooth Bonus and Cash Portfolios	
Stable Bonus	
Monthly Bonus	
Cash Portfolio	
SIM Enhanced Cash	
Total	100%

****Please ensure that the selected portfolio(s) are sufficiently funded for the payment of the cost and selected pension over the ensuing year.***

1.5 Administrative expenses

The current administrative charge due by me is R151.29 (R131.55 plus VAT), subject to review by the Trustees from time to time.

My Living Annuity Accounts will be debited monthly with administrative expenses and any other statutory charges.

1.6 Advice agreement

I instruct the SUF: Sanlam Group to pay the following advice fees to the accredited intermediary nominated below.

- *R10 000 upfront plus R500 per month from month 13, increasing annually with 5% on 1 January

OR

- *R1 000 per month from month 1, increasing annually with 5% on 1 January

OR

- No advice fees, I elect not to obtain financial advice and do so entirely at my own risk.

***Important:**

- All fees indicated are VAT inclusive
- It is **compulsory** that the SFA Record of Advice Attached is completed by the intermediary.

Detail of nominated Accredited Intermediary:

Name and surname			
Intermediary code			
Signature			Date

2. DECLARATION

I hereby acknowledge and declare that I note and understand the following:

- ***I will ensure that the investment portfolios selected for the payment of my monthly pension and cost are sufficiently funded. (Only applicable if your member share is R2 million or more.)***
- I will still have Member Portal Online access and will receive a pension statement by email.
- I will be allowed to transfer 100% of my In-Fund Living Annuity to an insured pension or a living annuity (ILLA) of an insurer, the transfer of which will be subject to Section 14 of the Pension Funds Act. (Partial transfers are not allowed.)
- Transfers from annuity policies or other funds cannot be added to my In-Fund Living Annuity.
- Following my death, the remaining balance in the In-Fund Living Annuity Account(s) at that date will in accordance with Section 37C of the Pension Funds Act be allocated by the Trustees, according to their discretion, to my dependant(s) and/or nominated beneficiaries. The Trustees will in the exercise of their discretion take into account various factors, where under my wishes as expressed in my nomination form. A beneficiary can continue with the In-Fund Living Annuity, purchase an annuity outside the SUF: Sanlam Group, or elect to receive the amount allocated to him/her in cash. Such an annuity or other benefit provided by the SUF: Sanlam Group will be subject to the rules of the SUF: Sanlam Group and the conditions set out in this declaration.
- I realise the importance of regularly reviewing my nominations in order to ensure that the trustees take cognisance of my wish for distribution of the benefit payable upon my death.

3. NOMINATION FOR PAYMENT OF BENEFITS UPON MY DEATH

As a member of the SUF: Sanlam Group, I hereby revoke all my previous nominations and request the SUF: Sanlam Group, in the event of my death, to pay the amount which becomes payable by the SUF: Sanlam Group (or such portion thereof as is specified below) to the person(s) mentioned below, subject to the provisions of the Rules of the SUF: Sanlam Group and in accordance with Section 37C of the Pension Funds Act. Although the Trustees will take my nomination into account, I understand that the Trustees are not bound by my nomination and may in the exercise of their discretion, decide to distribute the aforesaid amount in a different manner.

Name of nominee	Date of birth	Relationship	% of benefit
Total allocation			100%

4. INDEMNITY

I, the abovementioned member:

- a) confirm that I have received financial advice regarding the option to select a pension in the form of an In-Fund Living Annuity and, on the basis, thereof I have elected the options indicated above. I have received financial advice on how to make provision to counter the effects of future inflation and to provide for a pension on my death to my spouse, if applicable.
If I have not obtained financial advice, I hereby declare that I have done so at my own risk, and that I will have no claim against the SUF: Sanlam Group in respect of any consequences arising from my decision to elect an In-Fund Living Annuity.
- b) understand that by selecting an In-Fund Living Annuity, I directly take on the full risk that the pension provided by the underlying capital balance from time to time, might be inadequate. I understand that the capital may also be depleted prior to my death and the death of my spouse and dependant(s).
- c) confirm that I have read and understood the contents of this In-Fund Living Annuity application form;
- d) indemnify and irrevocably hold the SUF: Sanlam Group, my employer and the fund administrator harmless against any consequences arising from my decision to elect an In-Fund Living Annuity and/or as a result of any diminution of my In-Fund Living Annuity account in the SUF: Sanlam Group, owing to the investment choices and pension draw-down rate I elect from time to time, and
- e) acknowledge this indemnification to bind also my heirs, executors, administrators and assigns.

Name and surname of member			
Signed at		Date	
Member signature	As witness:		

Sanlam Financial Advisers Record of Advice

In relation to Sanlam Umbrella Provident Fund (SUF) Participating Employer: Sanlam Group
In-Fund Annuity

Client name:	
ID Number:	
Financial Planner:	
Date:	

*In terms of the Financial Advisory and Intermediary Services Act I am required to provide you, the client, with a **Record of Advice**. This document is a confirmation of the advisory process that I undertook with you. **You must retain a copy of this document for your own records.***

SECTION A: DISCLOSURES

Client was provided a copy of Advisor Permit/? If not, motivate.	Yes	<input type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
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Client has provided authority to access information? If not, motivate.	Yes	<input type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
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SECTION B:1. CLIENT NEEDS

The client's needs have been identified as follows:

The client's need has been identified as the need for income upon retirement from the Sanlam Umbrella Provident Fund (SUF) Participating Employer: Sanlam Group. The client has been advised that their options are to transfer their retirement funds to an insurer and purchase a living annuity, life annuity or accept the offer from SUF: Sanlam Group to take an In-Fund annuity which will pay an income to the client from the Fund.

Provide a summary of the clients circumstances with regard to the need being addressed in this Record of Advice

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2. SITUATIONAL INVESTMENT ANALYSIS

Income required during retirement (per annum)	R
Client risk profile	Select risk profile
Lump sum required by client at retirement	R

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3. PRODUCT TAKEN

Financial Product information

Financial product name	Sanlam Umbrella Provident Fund (SUF) Participating Employer: Sanlam Group In-Fund annuity
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Alternate products considered:

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	Provident fund
Total benefit	R
Lump sum taken	R
Benefit available for Income	R
	Percentage (%)
Draw-down selected	%

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4. INVESTMENT PORTFOLIO

Motivation for the Investment Allocation recommended:

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Motivation for funds from which annual draw-down will be made:

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