

Retirement Fund Administration

New entrant form

SECTION A : Personal Detail

Fund Name:		Member Number:	
Title and Initials:		Date of Birth:	
Full Names and Surname:			
Gender:		ID Nr / Passport Nr:	
Language:		Marital Status:	
Employee Number:		Tax Number:	

SECTION B : Member Detail

Joined Fund:		Joined Company:		Pensionable Service:	
Pensionable Salary:	R	Risk Salary:		R	
Occupation:		Category:			
South African Citizen:	Yes	No	South African Resident:	Yes	No

SECTION C : Contact Detail

Home Address:			Postal Address:		
Contact Number(s):	Home:		Cell:		
E-mail address:					

SECTION D : Important Note

Please remember that new members must also complete the following:

- Beneficiary Nomination Form
- Investment Selection Form

SECTION E : Declarations

1. Declaration by the member

I, the undersigned member, hereby confirm that the information given herein is true and correct.

I understand that Sanlam requires access to my personal information in order to administer my retirement fund. I consent to my employer to provide Sanlam with the necessary information.

Member's Signature

Date

2. Declaration on behalf of the Employer

I/We declare on behalf of the Employer that the above-mentioned employee qualifies for membership in terms of the Rules of the Fund and that the particulars given above are true and correct.

Signed at _____ on _____ ccyy _____

Capacity

Name

Signature

Please e-mail the completed documentation to your administrator

Disclaimer

Personal Information (PI) requested in this form is mandatory for operational and administrative processes, and to comply with regulatory requirements. If the mandatory information is incomplete, your request may not be processed. Sanlam Life Insurance Limited will take reasonable steps to ensure that the PI collected on this form is processed responsibly, kept safe and confidential, and does not unjustifiably infringe your privacy. You can read the Sanlam Privacy Notice on <https://www.sanlam.com/legal/pages/sanlams-privacy-policy.aspx> ; it can be sent to you on request. You can update your contact details by registering and logging onto our member portal here: <https://cp.sanlam.co.za> or email: SCClientCare@sanlam.co.za or call: 086 122 3646